



**FREEPORT UNION FREE SCHOOL DISTRICT**

**BOARD OF EDUCATION**

Agenda

**ACTION MEETING**

May 29, 2013

**7:30p.m.**

**Columbus Avenue School**

**Gymnasium**

**I. Determination of Quorum and Call to Order**

**II. Pledge of Allegiance**

**III. Board Announcements**

**IV. Superintendent's Report**

- Presentation by the Kindergarten Students
- FHS Student Government Presentation
- Recognition of an Unsung Hero

**V. Questions/Comments from the Public**

The public is given the opportunity to address the Board of Education on any item for action on this agenda. Each speaker will be allowed to address the Board once, for a maximum of four minutes.

The Board of Education and/or the Administration may respond at the conclusion of the question and comment portion of the meeting, or they may respond, verbally or in writing, at a later date.

**VI. Items for Action**

Consent Agenda

**Consent Agenda Items:**

**BE IT RESOLVED that the Board of Education of the Freeport Union Free School District hereby approves the following items; A; B 1, 2, 3, 4, 5; C 1.**

**Consent Approve**

- |              |   |               |
|--------------|---|---------------|
| <b>A.</b>    | Acceptance of the Minutes of the Board of Education   | <b>TAB 1</b>  |
| <b>B.</b>    | <b>Personnel Actions</b>  |               |
|              | 1. Leave of Absence   | <b>TAB 2</b>  |
|              | 2. Resignation  | <b>TAB 3</b>  |
|              | 3. Termination of Staff   | <b>TAB 4</b>  |
|              | 4. Appointment of Staff-Temporary   | <b>TAB 5</b>  |
|              | 5. Appointment of Staff-Probationary  | <b>TAB 6</b>  |
| <b>C.</b>    | <b>Education</b>  |               |
|              | 1. Acceptance of the Minutes from the Committees on Special Education and Preschool Education | <b>TAB 7</b>  |
| <b>VII.</b>  | <b>Other Items for Action</b>   |               |
|              | <b>Personnel</b>  |               |
| <b>A.</b>    | 1. Retirement of Staff  | <b>TAB 8</b>  |
|              | 2. Abolishment of Teaching Positions and Excessing of Staff                                   | <b>TAB 9</b>  |
|              | 3. Abolishment of Civil Service Positions and Excessing of Staff                              | <b>TAB 10</b> |
|              | 4. Administrative Appointments  | <b>TAB 11</b> |
| <b>VIII.</b> | <b>B. Education</b>   |               |
|              | 1. Approval of an Agreement   | <b>TAB 12</b> |
|              | 2. Approval of Overnight Field Trip/International Travel                                      | <b>TAB 13</b> |
|              | 3. Approval of an Overnight Field Trip/International Travel to Waldorf, Germany               | <b>TAB 14</b> |
|              | 4. Adoption of the Board of Education Meeting Calendar  | <b>TAB 15</b> |
| <b>IX.</b>   | <b>A. Finance</b>   |               |
|              | 1. Approval of a Budget Transfer  | <b>TAB 16</b> |
|              | 2. Acceptance of Scholarships   | <b>TAB 17</b> |
|              | 3. Approval of an Amendment to an Employment Agreement  | <b>TAB 18</b> |
|              | 4. Acceptance of a Donation   | <b>TAB 19</b> |
|              | 5. Acceptance of a Donation   | <b>TAB 20</b> |

**X. A. Other Reports to the Board**

**TAB 21**

1. High School Funds Report
2. Treasurer's Report

**XI. Questions/Comments from the Public on Other Topics**

At this time, the public is given the opportunity to address the Board of Education on any topic. Each speaker will be allowed to address the Board once, for a maximum of **four** minutes.

The Board of Education and/or the Administration may respond at the conclusion of the question and comment portion of the meeting, or they may respond, in writing, at a later date.

**XI. Board Comments**

**XII. Superintendent Comments**

**XIII. Adjournment**

**Next Meeting**

**XIV.**

The next meeting of the Board of Education will be held on June 5, 2013 at Caroline G. Atkinson School.  
All meetings begin at 7:30 p.m. unless otherwise noted.

Register to vote: Monday through Friday between 8:30 a.m. and 3:30 p.m. at the Administration Building, 235 N. Ocean Avenue.

Visit our website at [www.freeportschools.org](http://www.freeportschools.org)

**Consent Agenda Items:**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby approves the following items; A; B 1, 2, 3, 4, 5; C 1.

**BACK UP MATERIAL FOR CONSENT AGENDA ACTION ITEMS IN TABS 1-7**

**Acceptance of the Minutes**

**BE IT RESOLVED** that the Board of Education of the Freeport Union Free School District hereby accepts the minutes of the following meetings as written:

April 17, 2013; April 25, 2013; May 8, 2013; May 21, 2013.

## Personnel

### Leave of Absence

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby grants a request for leave of absence as listed below:

1. **Pedro Burgess**, Cleaner, effective April 8, 2013 through July 11, 2013, for health reasons.
2. **Jaclyn Leahy**, Speech Teacher, effective April 22, 2013 through June 30, 2013, for health reasons.
3. **Laura Zegers**, Elementary Teacher, effective May 21, 2013 through May 28, 2013, for health reasons.
4. **Meghan McCormack-Carney**, Elementary Teacher, effective April 17, 2013 through June 2, 2013, for health reasons.
5. **Clarisa Espinal**, Clerk-Typist, effective April 26, 2013 through July 7, 2013, for health reasons.
6. **Carrie Frederick-Muchnick**, Elementary Teacher, effective April 30, 2013 through June 30, 2013, for health and childcare.
7. **Laila Schmutzler**, Registered Nurse, effective May 9, 2013 through June 30, 2013 for health and childcare.
8. **Blanche Garcia**, full-time Teaching Assistant, effective May 13, 2013 through June 30, 2013, for FMLA.

## Personnel

### Resignation of Staff

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts the letter(s) of resignation from the following staff member(s) as listed below:

1. **Kathryn Hoffman**, Permanent Substitute, effective April 26, 2013, personal reasons.
2. **Ilana Johnson**, part-time Teaching Assistant, effective April 18, 2013, personal reasons.
3. **Samantha Maresca**, full-time Teaching Assistant, effective May 3, 2013, to accept a teaching position out of District.
4. **Danielle Ballard**, Social Studies Teacher, effective June 30, 2013, to accept another position in the District.
5. **Ryan Stanisfield**, full-time Teaching Assistant, effective May 24, 2013, for personal reasons.
6. **Consuelo Velez**, Assistant Principal, effective June 30, 2013, to accept another position in the District
7. **Wafa Westervelt**, Assistant Superintendent for Curriculum and Instruction, effective June 30, 2013, for personal reasons.

**Personnel**

**Termination of Staff**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby terminates the employment of the individual(s) as listed below:

1. **Frank McLean**, full-time Security Aide, effective May 14, 2013.



## Personnel

### Appointment of Staff - Temporary

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District, upon the recommendation of the Superintendent, hereby appoints the individuals listed in the attached Appointment of Staff Report - Temporary, in accordance with the rules of the Board of Regents. These individuals shall possess appropriate certification allowing them to serve as teachers in the public schools of New York.

1. **Danielle Sekesan**, Social Studies Teacher, (replacing Jeffrey Glass), a temporary appointment effective September 1, 2013 through August 31, 2014. Compensation will be on step 2 of the U4C-3 Schedule at \$61,440. Assignment: FHS.
2. **Donald Moore**, Senior Instructor JROTC, (replacing self), a temporary appointment effective July 1, 2013 through June 30, 2014. Compensation will be on step 25 of the U4D-4 Schedule at \$116,723. Assignment: FHS.
3. **Timothy McShan**, Instructor JROTC, (replacing self), a temporary appointment effective July 1, 2013 through June 30, 2014. Compensation will be on step 19 of the U4C-2 Schedule at \$88,528. Assignment: FHS.
4. **Nicole Pecora**, Technology Staff Developer, (replacing self), a temporary appointment effective July 1, 2013 through June 30, 2014. Compensation will be on step 3 of the U4D-1 Schedule at \$68,651. Assignment: FHS.

## **Personnel**

### **Appointment of Instructional Staff - Probationary**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District, upon the recommendation of the Superintendent, hereby appoints the individuals listed in the attached Appointment of Staff Report - Temporary, in accordance with the rules of the Board of Regents. These individuals shall possess appropriate certification allowing them to serve as teachers in the public schools of New York.

- 1. Tim Warner**, Music Teacher, (replacing Caitlin Donovan, resigned) a probationary appointment effective September 1, 2013 with an expected tenure date of September 1, 2015. Compensation will be on step 2 of schedule U4C-1 at \$55,956. Assignment: FHS.

**Education**

**CSE/CPSE Minutes**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts the minutes of the meetings of the Committee on Special Education and the Committee on Preschool Special Education for the following dates:

February 8, 15, 21, 22, 26, 28, 2013

March 1, 4, 5, 6, 7, 8, 11, 12, 13, 14, 15, 18, 19, 20, 21, 22, 2013

April 2, 3, 4, 5, 8, 9, 10, 11, 12, 15, 16, 17, 18, 19, 22, 23, 24, 25, 26, 2013

May 1, 2, 3, 6, 8, 10, 14, 15, 2013.

## **Personnel**

### **Retirement of Staff**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts the letter of resignation for the purpose of retirement from the following staff member as listed:

**Beverly McLean**, Food Service Helper, effective August 31, 2013, after serving the children of Freeport for 5 years.

**Shelia Walsh**, Senior Clerk Typist, effective July 31, 2013, after serving the children of Freeport for more than 32 years.

**Sedigheh Karimi**, full-time Teaching Assistant, effective June 30, 2013, after serving the children of Freeport for more than 13 years.

**Blanche Garcia**, full-time Teaching Assistant, effective July 1, 2013, after serving the children of Freeport for more than 41 years.

## Personnel

### Abolishment of Teaching Positions and Excessing of Staff

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District abolishes the following positions effective July 1, 2013: Math (3 positions), English (2 positions), Foreign Language (2 positions: 1.4 Spanish and .6 Italian), Art, Guidance (3 positions), Deans of Students (2 positions), Elementary (6 positions); and

**BE IT FURTHER RESOLVED**, that the following individuals are hereby excessed from said positions and shall be placed on a preferred eligible list as per Education Law §3013: Marisa Belasco, Susan Lyman, Angela Woodside, Blanca Adames, Carmen Scali, Juliette Mason, Jonneigh Briody, Kristin Fagan, Angela Behr, Dolores Miller, Kati Miano, Kristen Jones-Thom, Kristen Lack, Samantha Liff and Carrie Carrie.

**Personnel**

**Resolution to Abolish Civil Service Positions and Excess Staff**

**BE IT RESOLVED** that the Board of Education of the Freeport Union Free School District abolishes the following Civil Service positions July 1, 2013: Community Aide, Registered Nurse (.5), Clerical (3 positions); and

**BE IT FURTHER RESOLVED** that the following individuals are hereby excessed from said positions: Lorraine Quintanilla, Susan Camille Trenkle, Jamie Reinke, Ida Schene. Pursuant to Civil Service Regulations, Susan Camille Trenkle, Jamie Reinke and Ida Schene shall be placed on a preferred eligible list for a period of four (4) years.

## Personnel

### Administrative Appointments

**BE IT RESOLVED** that the Board of Education of the Freeport Union Free School District, upon the recommendation of the Superintendent, hereby appoints **Consuelo Velez**, to the position of Principal (replacing L. Carter, reassigned), as a probationary employee effective July 1, 2013 through June 30, 2016. The tenure area in which **Consuelo Velez** shall serve is “Principal”, a district wide tenure area. Compensation will be paid pursuant to step 5A of the Administrators Salary Schedule for MS at \$149,077, set forth in the labor agreement between the Freeport School District and the FSAA. **Consuela Velez** shall be assigned to the Caroline G. Atkinson School.

**BE IT ALSO RESOLVED** that the Board of Education of the Freeport Union Free School District, upon the recommendation of the Superintendent, hereby appoints **Danielle Ballard**, to the position of Assistant Principal (replacing Laura Holder-Gibbs, resigned), as a probationary employee effective July 1, 2013 through June 30, 2016. The tenure area in which **Daniel Ballard** shall serve is “Assistant Principal”, a district wide tenure area. Compensation will be paid pursuant to step 1 of the Junior High Salary Schedule at \$119,002, set forth in the labor agreement between the Freeport School District and the FSAA. **Danielle Ballard** shall be assigned to the John W. Dodd Middle School.

## **Education**

### **Approval of an Agreement**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby approves the agreement between the Freeport Teacher Center and the Freeport Union Free School District in the amount of \$10,000 to be paid through the Strengthening Teacher and Leader Effectiveness Grant funds for professional development services and technology equipment; and

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes the Superintendent (or his designee) to execute said agreements on its behalf.



## **Education**

### **Approval of an Overnight Field Trip/International Travel**

**BE IT RESOLVED** that the Board of Education of the Freeport Union Free School District hereby authorizes Freeport High School to conduct a field trip to Paris, Barcelona, Madrid and Pamplona from April 11<sup>th</sup> through April 22<sup>st</sup> 2014.

**BE IT FURTHER RESOLVED** that said authorization is subject to availability of chaperones and to Freeport High School's compliance with all insurance, health, safety, and financial guidelines as indicated in the Administrative Procedure for overnight, off-Long Island, field trips.

## **Education**

### **Approval of an Overnight Field Trip/International Travel to Waldorf, Germany**

**BE IT RESOLVED** that the Board of Education of the Freeport Union Free School District hereby authorizes Freeport High School to conduct a field trip to the city of Waldorf, Germany scheduled for July 9 through July 16, 2013.

**BE IT FURTHER RESOLVED** that said authorization is subject to availability of chaperones and to Freeport High School's compliance with all insurance, health, safety, and financial guidelines as indicated in the Administrative Procedure for overnight, off-Long Island, field trips.

**Education**

**Adoption of the 2012-2013 Board Meeting Calendar**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby adopts the attached meeting calendar for the 2012-2013 school year. (as attached)

**Finance**

**Approval of a Budget Transfer-General Fund – May, 2013**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District here by approves a Budget Transfer within the General Fund for May, 2013.

## Finance

### Acceptance of Scholarships

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts with gratitude a scholarship, to be known as the “Class of 2012 Scholarship”, in the amount of \$175. This scholarship will be awarded to a deserving Senior who has served as a class officer for all four years and is a member of the Honor Society. This scholarship is made possible by the Class of 2012.

**BE IT ALSO RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts with gratitude a scholarship to be known as the “Ernest J. Kight, Jr. Scholar & Citizen Award” in the amount of \$200. This scholarship will be awarded to a deserving Senior who has an excellent academic record and has shown a true love for Freeport through various school and community programs. This scholarship is made possible through the friends and family of Mr. Kight.

**BE IT FURTHER RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts with gratitude a scholarship to be known as the “Ernest J. Kight, Jr. Scholar/Athlete Award” in the amount of \$200. This scholarship will be awarded to a varsity athlete who has shown scholarship, leadership, citizenship, and sportsmanship throughout his or her high school career. This scholarship is made possible through the friends and family of Mr. Kight.

**Finance**

**Approval of an Amendment to an Employment Agreement**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby approves the Amendment to the Employment Agreement between the Board of Education and Mr. Michael Singleton.

**BE IT FURTHER RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby authorizes the Board of Education President to execute said amendment to the employment agreement on its behalf.

**Finance**

**Acceptance of a Donation – The Center for Family Support**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts a of two 4-drawer filing cabinets and a desk to be used at the Archer Street School used in any way the school deems necessary.

**Finance**

**Acceptance of a Donation – Various Organizations – Leo F. Giblyn School**

**BE IT RESOLVED**, that the Board of Education of the Freeport Union Free School District hereby accepts the generous donations from the various organizations (as attached) for the Leo F. Giblyn School to be used in any way the school deems necessary.



**Other Reports to the Board**

1. High School Funds Reports- March 2013 & April 2013
2. Treasurer's Report-March 2013 & April 2013